



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

AUG 20 1997

Steve Van Lier Ribbink, Treasurer
Hawaii Medical Service Association
Employees' Committee for Quality
Health Care
818 Keeaumoku Street
Honolulu, HI 96814

Identification Number: C00321992

Reference: Amended October Quarterly Report (7/1/96-9/30/96) dated 11/26/96

Dear Mr. Ribbink:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Political committees which have cash on hand at the time of registration must disclose the source of the funds. The balance is assumed to be composed of those contributions most recently received by the committee prior to registration. Please identify the source of these contributions on a memo Schedule A. 11 CFR §104.12

-The Summary Page discloses \$1,800 on Line 7, Column A, but the Detailed Summary Page shows the Line 30 total to be \$4,550. These figures should be the same. Please amend your report accordingly.

-Please provide a Schedule A to support the entry reported on Line 16 of the Detailed Summary Page. All refunds received from federal candidates and committees must be itemized on Schedule A regardless of the amount of the refund. 2 U.S.C. §434(b)

-Please provide a Schedule B to support the entry reported on Line 23 of the Detailed Summary Page. Each contribution made to a federal candidate or committee must be itemized on Schedule B regardless of the amount contributed. 11 CFR §104.3(b)(3)(v)